SMART About Water, Community Training Session

Trainer’s Evaluation

Session Name: __________________ conducted by _______________ (Trainer’s Name), Date: ____________
Time: ___ (AM/PM), at: __________________ (PWS/Community),
Address: ______________________________________________________________.

Instructions: The trainer is requested to provide information on this form for each training session. This, in addition to the information from the “Registration Form and Pre-/Post-assessments,” will be used to evaluate the effectiveness of the SMART approach for engaging members of a community in voluntary source water protection planning activities. It is important for the trainer to provide personal observations on issues of identifying and securing participation by local elected officials, operators and the other targeted audiences and on local attitudes and situations that may impact the degree of success of the SMART approach. An evaluation of the information will be made by the National Environmental Services Center (NESC), West Virginia University, Morgantown, West Virginia, 26505 (phone (800)624-8301). As the individual who is actually interfacing with each of the selected communities, your input is critical and your assistance in providing the requested information is greatly appreciated.

Each trainer should fill out one “Trainer’s Evaluation” form for each session conducted and as soon as possible after the session is over and while observations and perceptions of the session are still fresh in memory. The trainer’s completed evaluation form should be combined with the “Registration Form and Pre-/Post-assessments,” from each attendee; copied and copies sent to:

RCAP, c/o SMART, 1522 K Street NW, Suite 400, Washington, DC  20005

Trainer Information:

Name: ___________________________ Phone Number: (     ) _________________
Address: _________________________ e-mail:____________fax :(     ) _________

________________________________ RCAP Region and State:__________

QUESTIONS:

1. What Group(s) or audience(s) did you attempt to attract to your session: (Check all that apply):
   ___ Elected official
   ___ Licensed community water system operator
   ___ Homeowner/landowner
   ___ Watershed group/association
   ___ Homeowner association
   ___ Septic system installers/service provider
   ___ Special interest/civic group
   ___ Non-community water system/owner operator
   ___ Other _______________________________ (please identify)
2. Which audiences attended and why?

_________________________________________________________________________________
_________________________________________________________________________________

3. What were the obstacles to drawing audiences?

_________________________________________________________________________________
_________________________________________________________________________________

4. Were the participants interested in voluntary community source water protection planning?

_________________________________________________________________________________
_________________________________________________________________________________

5. What reasons were given for their interest or lack of interest?

_________________________________________________________________________________
_________________________________________________________________________________

6. Do you believe the audiences through the training became more knowledgeable about the concepts being promoted by SMART (interrelatedness, resilience, source water protection plan elements, need for contingency plans, volunteer resources, SWAP etc.)? Explain.

_________________________________________________________________________________

7. Did the group commit to moving forward with planning activities?

_________________________________________________________________________________

8. Who were the Leaders?

_________________________________________________________________________________

9. Was the group aware of any local water issues where it believed that source water protection planning would be beneficial? Explain.

_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

10. How well prepared did you feel you were to present the SMART materials to your audience? Please indicate your recommendations for additional materials and information that you and your audience may have found helpful

_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

11. What did you and your audience like most about the SMART approach?

_________________________________________________________________________________
_________________________________________________________________________________

12. Suggestions for follow-up or continuance?

_________________________________________________________________________________
_________________________________________________________________________________