

Small Community Local Official Fee Waiver

National Environmental Training Institute for Small Communities

Purposes of the Waivers:

- Enable small community officials with limited financial resources to benefit from the training offered at NETCSC's Environmental Training Institute, July 27 to July 30, 2004.
- Enable NETCSC to learn how to improve its training programs and curricula, and assess the impacts of this year's Training Institute.

Waiver Requirements:

1. Must be a small community (10,000 people or less) official with responsibilities in the area of water and/or wastewater management.
2. Must provide a letter from an individual in a position of decision-making authority in the community (Mayor, Board Member, Public Works Director, etc.) explaining the need for the training, and how the community hopes that the training received will be used in the management of its water and wastewater infrastructure.
3. Must agree to communicate with NETCSC staff after the training about the impact of the training (if any) on the community's water and/or wastewater management and operations. These exchanges of ideas and information will take place approximately 1 month after the Institute and again after 6 months. Communications may take place either by phone or in writing, depending on the needs and preferences of the participating community.

The number of waivers available is limited, so please complete and return this application as soon as possible.

We thank you for your interest in the NETCSC Institute, and ask you to contact Jason Politan at 1-800-624-8301, ext. 5561 if you have any questions or concerns.

**2004 Environmental Training Institute for Small Communities
Fee Waiver Application Form**

To be completed for each person requesting a waiver:

Name _____

Community You Represent _____

Address _____

Phone Number: _____

Email Address: _____

Is a letter from a person in a decision-making position explaining your need for this training attached?

Yes _____ No _____

Do you agree to communicate with NETCSC staff after the Institute about what you learned at the Institute, and whether and how it impacted your community's water and wastewater management? We expect to contact you in September 2004 and again in early 2005.

Yes _____ No _____

Signature _____ Date _____

Please submit this application to:
Jason Politan, Conference Specialist
PO Box 6064, Morgantown, WV 26506-6064

Thank you for your interest in this year's Environmental Training Institute.